

**NEO CONVENT SR. SEC. SCHOOL
CIRCULAR NO.001/2018-19**

Dear Parents,

To stream line the system of parent and teacher interaction and in the interest of children, the under mentioned schedule will be followed for parents meeting teachers w.e.f. from 6th April, 2018, for the coming session i.e. 2018-2019.

Day of the week

Classes

I ST & III RD	Monday	CLASS VI & VII
I ST & III RD	Tuesday	CLASS V
I ST & III RD	Wednesday	CLASS IX & X
I ST & III RD	Thursday	CLASS U.K.G.
I ST & III RD	Friday	CLASS I
II ND & IV TH	Monday	CLASS VIII
II ND & IV TH	Tuesday	CLASS L.K.G.
II ND & IV TH	Wednesday	CLASS II
II ND & IV TH	Thursday	CLASS IV
II ND & IV TH	Friday	CLASS III
I ST & III RD	SATURDAY	CLASS XI & XII

Timings : 7:15AM - 7:45AM } Summer
1:30PM - 2PM }
: 7:45AM - 8:15AM } Winter
2:00PM - 2:30PM }

The parents are welcome to approach their ward's teachers for their ward's progress and for any queries, **only during the above mentioned schedule.**

The parents are also requested not to approach the teachers, escorting the students to the main gate.

Date: 31.03.18
ordinator

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