

NEO CONVENT SR. SEC. SCHOOL
CIRCULAR NO.001/2026-27

Dear Parents,

To stream line the system of parent and teacher interaction and in the interest of children, the under mentioned schedule will be followed for parents meeting teachers w.e.f. from 06th April, 2026, for the coming session i.e. 2026-2027.

| <u>Day of the week</u> | <u>Classes</u> |
|---|----------------|
| I ST & III RD Monday | CLASS VI & VII |
| I ST & III RD Tuesday | CLASS V |
| I ST & III RD Wednesday | CLASS IX & X |
| I ST & III RD Thursday | CLASS U.K.G. |
| I ST & III RD Friday | CLASS I |
| II ND & IV TH Monday | CLASS VIII |
| II ND & IV TH Tuesday | CLASS L.K.G. |
| II ND & IV TH Wednesday | CLASS II |
| II ND & IV TH Thursday | CLASS IV |
| II ND & IV TH Friday | CLASS III |
| I ST & III RD Thursday | CLASS XI & XII |

Timings : 7:00AM - 7:30AM } Summer
1:45PM - 2:15PM }
: 7:30AM - 8:00AM } Winter
2:15PM - 2:45PM }

The parents are welcome to approach their ward's teachers for their ward's progress and for any queries, **only during the above mentioned schedule.**

The parents are also requested not to approach the teachers, escorting the students to the main gate.

Date: 01.04.26

Co-ordinator

Our website- www.neoconventschool.com